

WESTCHESTER SQUARE CONDOMINIUM ASSOCIATION, INC.
BOARD MEETING MINUTES
March 15, 2018

Board Members: Merrily Dickinson, Ross Ethier (absent), Ron Majors, Anne Balfour, Wayne Vason (absent)
Others Present: Scott Carter

I. Call to Order

Merrily Dickinson called the meeting to order at 7:03 p.m.

II. Approval of Minutes

MOTION: Ron Majors moved to approve the January 18, 2018 minutes. Anne Balfour seconded the motion.

ACTION: Passed

III. Financial Matters

The financial report was reviewed. A line item will be added for the Garden Committee.

IV. Maintenance & Landscaping

A. Small Projects List

The small projects list was reviewed.

B. Parking Lot Project (Merrily Dickinson, Ron Majors)

There remain some outstanding checklist items.

C. Landscaping

1. The Garden Committee presented a 3-year plan.
2. The Board approved a \$7,500 budget for the Garden Committee.
3. Unit 17 – landscaping modifications on the side of unit 17 will be reviewed with the new unit owners prior to any work being done.

V. Old Business

A. Parking Pass

MOTION: Merrily Dickinson moved to approve the following parking guidelines:

When owners have guests that park a vehicle in the parking lot more than 24 hours, a guest parking pass should be displayed on the vehicle's dash. Guest vehicles parked in the parking lot for more than 2 days without a Guest Parking Pass will be subject to being towed at the vehicle owner's expense.

Anne Balfour seconded the motion.

ACTION: Passed

VI. New Business

A. Annual Meeting

The annual meeting will be held on Tuesday, May 1st at 6:30 p.m.

B. Reserve Study

The reserve study will be ordered from Ray Engineering.

VII. Executive Session

VIII. Adjournment